

APPENDIX C



HM Prison &
Probation Service

Probation
Service



Date issued: Monday, 28 April 2025

Dear [REDACTED]

You have recently been sentenced to a Community Order

*(*delete as appropriate).*

You are required to attend an Induction Appointment as follows:

With Probation Practitioner [REDACTED] on Wednesday, 30th April 2025 at 13h00 at the National Probation offices at Brittany House, New North Road, Exeter, EX4 4EP for your initial Induction appointment.

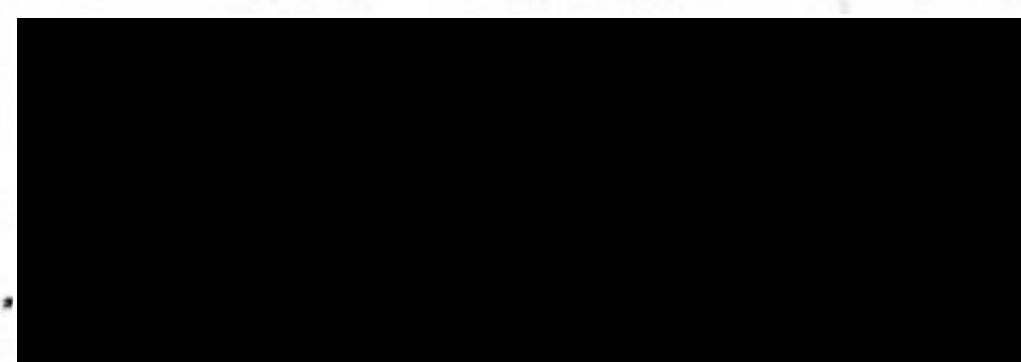
You must attend on time for your appointment. You must notify the Probation Office in advance of your appointment if you are unable to attend and you will be required to provide evidence of a reasonable excuse.

If you don't contact us and we are unaware of the reason for your absence, you may be in breach of your Order. Please note children are not permitted in our offices under any circumstances.

Please ensure you provide details of your up-to-date phone number and address at your first appointment. You will need to be contactable for the duration of your sentence.

We look forward to working with you.

Signed in receipt:



..... Print name: [REDACTED]

Date signed:

28-04-2025

If you have any questions or concerns, please do not hesitate to contact us on:

Exeter Brittany House Offices – 01392 715700